

# STA Safety Task Assignment

## Health/Safety/Environmental Concerns

Check the applicable activities in your area and evaluate safe measures:

- |   |  |
|---|--|
| <input type="checkbox"/> Asbestos Exposure      | <input type="checkbox"/> Material Storage          |
| <input type="checkbox"/> Asphalt                | <input type="checkbox"/> Mechanical Equipment      |
| <input type="checkbox"/> Attendants             | <input type="checkbox"/> Noise Levels ≥ 85 dBA     |
| <input type="checkbox"/> Barricades             | <input type="checkbox"/> On/Near Water             |
| <input type="checkbox"/> Cement                 | <input type="checkbox"/> Pinch Points              |
| <input type="checkbox"/> Chemical Exposure      | <input type="checkbox"/> Powder Actuated Tools     |
| <input type="checkbox"/> Confined Space         | <input type="checkbox"/> Power Lines               |
| <input type="checkbox"/> Cranes/Lifting Equip   | <input type="checkbox"/> Power Tools               |
| <input type="checkbox"/> Dismantle/Demolition   | <input type="checkbox"/> Pressurized Equipment     |
| <input type="checkbox"/> Electrical             | <input type="checkbox"/> Remove Great/Guardrail    |
| <input type="checkbox"/> Emission Controls      | <input type="checkbox"/> Respiratory Protection    |
| <input type="checkbox"/> Excavation/Trenching   | <input type="checkbox"/> Rigging                   |
| <input type="checkbox"/> Flammable Material     | <input type="checkbox"/> Tank/Pipe Testing         |
| <input type="checkbox"/> Hazard Communication   | <input type="checkbox"/> Toxic Exposure            |
| <input type="checkbox"/> Heavy Equipment        | <input type="checkbox"/> Vehicles/UTVs             |
| <input type="checkbox"/> High Pressure Cleaning | <input type="checkbox"/> Waste Streams             |
| <input type="checkbox"/> Hot Tapping            | <input type="checkbox"/> Weather Conditions        |
| <input type="checkbox"/> Hot Work Activities    | <input type="checkbox"/> Working at Heights        |
| <input type="checkbox"/> Housekeeping           | <input type="checkbox"/> Working in Cold           |
| <input type="checkbox"/> Insects                | <input type="checkbox"/> Working in Heat           |
| <input type="checkbox"/> Ladders/Scaffolds      | <input type="checkbox"/> Working in or near an IEZ |
| <input type="checkbox"/> Lawn Equipment         | <input type="checkbox"/> Other _____               |
| <input type="checkbox"/> Lead Exposure          | <input type="checkbox"/> _____                     |
| <input type="checkbox"/> Lockout/Tagout         |  |
| <input type="checkbox"/> Manual Lifting         |  |

### Post STA

Attendant: \_\_\_\_\_

Date: \_\_\_\_\_ Time: \_\_\_\_\_

Was anyone injured or did an unplanned incident occur today?  Yes  No

If this was contracted work was it reported to FBP?  Yes  No

Is the work area clean and free of debris from the day's work?  Yes  No

Did anyone report problems with today's work assignment?  
\_\_\_\_\_

What can we do to improve performance?  
\_\_\_\_\_  
\_\_\_\_\_

Miscellaneous concerns  
\_\_\_\_\_  
\_\_\_\_\_

Required Reading list is not applicable to vendors. By signing the STA, personnel are certifying that they have reviewed the applicable procedures/JHA below and have had the opportunity to ask questions.

Project Name: \_\_\_\_\_

Client Name: \_\_\_\_\_

Location: \_\_\_\_\_

### IEZ Work Task Precautions/Actions

- |   |  |
|---|--|
| <input type="checkbox"/> Hearing Protection | <input type="checkbox"/> Overlapping IEZ   |
| <input type="checkbox"/> Adjacent IEZ       | <input type="checkbox"/> Notify NFM and FM |

### Other (List IEZ precautions)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Note: A stand-alone STA is required for work within an Immediate Evacuation Zone (IEZ). Work activities within and IEZ(s), require approvals from NFM(s) responsible for the IEZ(s) and any other FM whose areas is encompassed by the IEZ(s).

Attendant: \_\_\_\_\_

Date: \_\_\_\_\_ Time: \_\_\_\_\_

Task Location: \_\_\_\_\_

Task Description: \_\_\_\_\_

Involved Crew Members	
Name	Post STA Initial

Title	Document #	Revision #
General Work JHA	FBP-JHA-13-1647	
Respiratory Protection Program	FBP-IH-PRO-00028	
Confined Space Program	FBP-IH-PRO-00049	
Temperature Extremes	FBP-IH-PRO-00069	
Reproductive Health Program	FBP-IH-PDD-00003	
Beryllium Program	FBP-IH-PDD-00005	
Instruction for LOTO	FBP-OS-PRO-00068	
Welding, Burning, and Hot Work	FBP-FP-PRO-00072	
Combustible Control Program	FBP-FP-PRO-00005	
Fire Protection Program Description	FBP-FP-PDD-00001	
Fire Protection Program	FBP-FP-PRO-00004	
Motorized Heavy Equipment	FBP-DD-PDD-00001	
Radiation Protection Plan	FBP-RP-PL-00002	
Response to Severe Weather	FBP-EM-PRO-00026	
Carcinogen Control	FBP-IH-PRO-00051	
Electrical Utility Safety Program	FBP-OS-PRD-00003	
Emergency Management Program	FBP-EM-PDD-00002	
Electrical Safety Program	FBP-OS-PRD-00001	
Accident Prevent/Equip Control Tags	FBP-OS-PRO-00014	
Excavation/Penetration	FBP-OS-PRO-00022	
Site Safety Orientation JHA	FBP-JHA-13-1450	
Mobile Equipment Spotter	FBP-DD-PRO-00141	

In an Emergency call 740-897-2444 via cell phone or 911 by any plant phone

Emergency Shelter Location

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## Safety Task Assignment

FBPs Safety Task Assignment (STA) process significantly impacts the success of our safety culture and the reduction of incidents. The interactive process requires that management/supervisors and employees shall:

- Define the general task for each activity.
- Identify known and potential safety hazards associated with the task.
- Determine work practices to complete the task safely.
- Address requirements for all personal protective equipment.
- Establish that all crew/department employees understand the above information.
- Each crewmember is empowered to continuously participate in this process in an effort to promote our ZERO Incidents culture.
- Safely execute the task as described—if conditions change, revise accordingly.
- Ensure prompt reporting of any injury, no matter how minor, to the project Supervisor.

STAs will be completed daily prior to work start & when tasks/conditions change. Post this STA in an obvious place throughout the duration of the task. Each crewmember involved with the task will sign this STA.

**Know the emergency procedure for your work area!**

### Personal Protective Equipment

#### Clothing

- Chemical Resistant                       Fire Retardant  
 High-Visibility Outer Garment (ANSI Class 2 or greater)

#### Ear Protection

- Ear Plugs                                       Ear Muffs

#### Eye/Face Protection

- Safety Glasses with Side-shields    Monogoggles  
 Goggles                                       Face Shield  
 Welding Hood

#### Fall Protection

- Full-Body Harness

#### Foot Protection

- Safety Toed Boots                       Metatarsal  
 Rubber Boots                               Electrical Rated Boots

#### Hand Protection

- Leather                                       Rubber  
 Cut Resistance                           Forearm Cuffs  
 Puncture Resistance                   Chemical Resistant  
 Welding Gloves

#### Head Protection

- Hard Hat

#### Respiratory Protection

- Qualified to wear?  
 Type: \_\_\_\_\_

#### Other

\_\_\_\_\_

### Permits/Tags/Signs/Documents Required

- Hot Work                                       Critical Lift  
 Trenching & Excavation               Scaffolds  
 Confined Space                               SDS  
 Line Break/Hot Tapping               Work near OH Lines  
 Lockout/Tagout                               Roof Work  
 Signs/Barricades  
 Hazardous Material  
 Emissions Notifications (NOC)  
 Radiological Work (RWP)

#### Other

\_\_\_\_\_

### Employee Certifications Required

- Crane Operator                               Forklift Operator  
 Mobile Equipment Operator           Vehicle Operator  
 Powder-Actuated Tool User           Hazardous Waste  
 Heavy Equipment Signalman  
 Competent Person (excavations, confined space, scaffolds, hazardous material, heavy equipment)

#### Other

\_\_\_\_\_

### Vendor/Delivery Personnel

- Contractors Approved JHA# \_\_\_\_\_  
Relevant Tasks of JHA# \_\_\_\_\_

## Step 1

### General Task Assignment

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## Step 2

### Potential Hazards

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## Step 3

### Safe Work Practices Pertinent to Hazards

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